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QVC BUYING INTERNSHIP

Are you looking to make the most of your college career? Do you have an interest in a career in Merchandising? Do you excel in a fast-paced environment? If so, QVC is the place for you!

QVC's Merchandising department is currently recruiting for our very competitive summer internship program. We are looking for top talent with the passion to drive the business. We are looking for Buying Interns with passion for product to intern in our various Buying departments from May 26-August 7. This program is a great opportunity for anyone that is dedicated at growing their Merchandising career in our business.

Essential Duties and Responsibilities:

- Track and process Buyer's samples received from vendors.
- Responsible for item creation, maintenance, monitoring Quality Assurance (QA) and warehouse processing.
- Partner to issue and expedite timely purchase orders (PO's).
- Work with Internal Departments to ensure products are ready for their "air date".
- Guest Scheduling and communication.
- Communicate with other departments to maximize effectiveness and efficiency of product lifecycle activities.
- Responsible for vendor communication and education, which includes communicating QA comments.
- Answer all vendor calls in a timely basis.
- Responsible for daily office functions (e.g., filing, faxing, copying).

Please note to be qualified for the internship you must meet the following requirements:

- Must be able to work 37.5 hours per week
- Enrolled at an accredited college or university (Must be a current student)
- Completed at least four (4) semesters of college from the following majors: Merchandising, Retail Management, Business, Marketing, Economics
- Experience in Retail is strongly preferred

ABOUT QURATE RETAIL GROUP

Qurate Retail Group believes in a third way to shop – beyond transactional ecommerce or traditional brick-and-mortar stores – for customers who crave engaging shopping experiences. The Qurate Group consists of eight leading retail brands: QVC, HSN, zulily, Ballard Designs, Frontgate, Garnet Hill, Grandin Road and Ryllace. Qurate Retail Group combines the best of retail, media and social to curate experiences, conversations and communities for millions of highly discerning shoppers. Together we reach approximately 380 million homes worldwide through 15 TV networks and multiple ecommerce sites, social pages, mobile apps, print catalogs and in-store destinations.

To apply – please check out www.qvc.com/careers

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RETAIL GROUP™